WONG SHIU CHI SECONDARY SCHOOL
ANNUAL PLAN 2025/2026

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Annual School Plan 2025/2026

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Wong Shiu Chi Secondary School

Annual School Plan

2025/26

School Vision and Mission

In the spirit of Christ, we are committed to providing holistic Christian education, which fosters the ethical, intellectual, physical, social, aesthetic and spiritual development of our students.

Through a harmonious and disciplined campus life, students are encouraged to take the initiative in learning, explore creative solutions and develop individual potential. Nurtured as lifelong learners, students are able to adapt to change and develop self-confidence for contributing positively to the well-being of our community and mother country.

Annual School Plan

2025/26

Major Concerns

1. To build an effective student-learning community
2. To develop students' sense of responsibility and self-management abilities
3. To enhance teachers' wellness

Major Concern I: To build an effective student-learning community

Targets	Implementation Strategies	Success Criteria	Methods of Evaluation	Time Scale	Responsible person/ Committee/Department	Resources Required
To cultivate more engaged and motivated Learners	● To deepen #Differentiated Instruction (DI) implementation by applying deliberately aspect D (Product) and 2 of the other aspects of DI strategies to engage students actively in teaching and assessment process (self/peer). ● To instill curiosity and a positive identity as AI users through fostering resilience and ownership. Highlight AI as a tool for empowerment, enabling students to adapt confidently. ● To provide a diverse range of experiential learning opportunities that cater to both breadth and depth.	● SHS scores Teachers Q47≥4.3, Q48≥4.3, Q49≥4.3, Q50≥4.3, Q51≥4.4, Q52≥4.1, Q53≥4.1, Q54≥3.7, Q55≥3.4, Q58≥3.6, Q61≥3.7 Students Q2≥3.8, Q3≥3.8, Q5≥3.8, Q6≥3.8, Q7≥3.7, Q8≥3.6, Q10≥3.8, Q11≥3.8, Q14≥3.7, Q15≥3.7 Parents Q1≥3.7, Q2≥3.8, Q3≥3.8, Q4≥4.0 ● APASO (senior) Q scores : Form A : Q9=116, Q10=116, Q11=116, Q18=116, Q19=116, Q20=116 Form B : Q15=116, Q16=116, Q17≥112 ● APASO (junior) Q scores : Form A : Q9=116, Q10=116, Q11=116, Q18≥109, Q19=116, Q20≥102 Form B : Q15≥114, Q16≥113, Q17≥96 ● School-based questionnaire: ≥70% shows positive responses	● SHS (Teachers, Students, Parents) ● APASO ● School-based questionnaires	Whole year	Academic Committee Staff Development Committee Guidance Committee Life Education Committee Extra-curricular Activities Committee	EOEBG LWLG
To foster confident and proficient English communicators	● To implement LAC in designated subjects e.g. Geography and Integrated Science in junior forms. ● To enhance the morning reading session in junior form by reading English books in the class library. ● To maximize the role of the library to promote students' reading habits. ● To enhance the role of the English Corner, class library and establish more English-Speaking opportunities for students. ● To explore AI-powered platform for personalized speaking practice and feedback outside class hours.	● SHS scores Teachers Q59≥3.3 Students Q12≥3.6 Parents Q5≥3.6 ● TPS scores : English Language average score ≥ 3.4, Other EMI subjects Q10 and Q11 ≥ 3.4 ● APASO (senior) Q scores : Form A : Q21≥115,Q22=116 Form B : Q7≥111, Q19≥115 ● APASO (junior) Q scores : Form A : Q21≥113,Q22=116 Form B : Q7≥108, Q19≥111 ● School-based questionnaire ≥70% shows positive responses	● TPS ● APASO ● School-based questionnaires ● Students Exam Performance in English Language	Whole year	English Language Department Other EMI Subjects Departments	EOEBG DLG

Major Concern II: To develop students' sense of responsibility and self-management abilities

Targets	Implementation Strategies	Success Criteria	Methods of Evaluation	Time Scale	Responsible person/ Committee/Department	Resources Required
To nurture resilient, proactive self-leaders with strong well-being foundations	● To deepen well-being integration by establishing student-led "Well-being Community" with promoting mental health initiatives and peer support within different student groups, forms and classes. ● To embed the 'Value in Action' initiative across all aspects of the school environment by systematically integrating the 12 Priority Values* into policies, practices, curriculum, and daily activities. ● To sustain the partnerships with local organizations that promote healthy lifestyles and enhance both students' exposure and their physical and mental well-being.	● SHS scores Teachers Q63≥4.1, Q65≥4.1 Students Q16>3.6, Q20>3.8, Q21>3.8, Q25>3.8, Q28>3.7 Parents Q9≥4.0, Q10≥4.0, Q15≥4.0 ● APASO (senior) Q scores Form A Q1≥116, Q3≥116, Q7≥116 Form B Q1≥116, Q2≥116, Q4≥108 ● APASO (junior) Q scores Form A Q1≥116, Q3≥116, Q7≥116 Form B Q1≥116, Q2≥116, Q4≥95 ● School-based questionnaire ≥70% shows positive responses	● SHS (Teachers, Students, Parents) ● APASO ● School-based questionnaires	Whole year	Student Affairs Committee Guidance Committee Discipline Committee SEN Support Committee Life Education Committee Experiential Learning Committee Extra-curricular Activities Committee	EOEBG LWLG DLG GSSS
To develop strategic, self-discipline learners with evolving life vision	● To strategically expand opportunities within Houses, Clubs, and Classes by defining clear competencies and responsibilities, ensuring inclusivity and engagement for students with diverse abilities. ● To integrate career exploration and life goal setting by utilizing alumni networks and industry/enterprise visits.	● SHS scores Students Q16≥3.6, Q18>3.7, Q19>3.7, Q22>3.8 Parents Q8≥4.0, Q11≥4.0 ● APASO (senior) Q scores Form A Q9≥116, Q10≥116, Q11≥116, Q12≥116, Form B Q15≥116, Q23≥116, Q24≥116, Q25≥104 ● APASO (junior) Q scores Form A Q9≥116, Q10≥116, Q11≥116, Q12≥103 Form B Q15≥114, Q23≥116 ● School-based questionnaire ≥70% shows positive responses	● SHS (Teachers, Students, Parents) ● APASO ● School-based questionnaires	Whole year	Student Affairs Committee Extra-curricular Activities Committee Guidance Committee Discipline Committee Life Education Committee	EOEBG LWLG DLG
To provide personalized, impactful guidance through an evolved mentoring ecosystem	● To enrich and refine the Mentoring Scheme by enhancing the mode of reflection and involving more in students' aspirations, teachers' strengths and interests to create more meaningful and sustainable relationships.	● SHS scores Teachers Q62≥4.0, Students Q17>3.7, Q23>3.8, Q26>3.8, Q27>3.8 Parents Q7>3.9 ● APASO (senior) Q scores Form A Q2≥116, Q3≥116, Q25≥116, Q26≥116 ● APASO (senior) Q scores Form A Q2≥105, Q3≥116, Q25≥108 ● School-based questionnaire ≥70% shows positive responses	● SHS (Students, Parents) ● APASO ● School-based questionnaires	Whole year	Academic Committee Student Affairs Committee Guidance Committee Career and Further Studies Committee All teachers	EOEBG LWLG DLG

Major Concern III: To enhance teachers' wellness

Targets	Implementation Strategies	Success Criteria	Methods of Evaluation	Time Scale	Responsible person/ Committee/Department	Resources Required
To promote sustainable teacher well-being practices	● To broaden professional development opportunities by providing support to meet teachers' needs, with a focus on enhancing both their professional growth, physical and mental well-being. ● To broaden the scope of wellness activities and create space for teachers to fully engaged in them.	● SHS scores (Teachers): Q33≥4.2, Q70≥4.2, Q72≥4.2, Q73≥4.3 ● School-based questionnaire: ➢ ≥70% teaching staff agree that staff development activities meet their needs ➢ ≥70% teaching staff agree that the school create space for teaching staff to fully engage in staff development activities	● SHS (Teachers) ● School-based questionnaires	Whole year	Staff Development Committee	EOEBG
To advance pedagogical expertise and efficiency for impactful teaching	● To strengthen KISS initiative across departments and committees to enhance administrative efficiency and learning outcomes. ● To establish a dedicated 'Working Group' to identify, evaluate, and recommend AI tools that enhance teaching practices and streamline administrative processes	● SHS scores (Teachers): Q33≥4.2 ● TPS scores (Overall): ≥3.47 ● School-based questionnaire: ➢ ≥70% teaching staff agree that school helped them understand the use of AI in teaching and learning ➢ ≥70% teaching staff agree that they use AI better in teaching than last year ➢ ≥70% teaching staff agree that subject panels and committees raised their effectiveness and efficiency by KISS initiative	● TPS ● SHS (Teachers) ● School-based questionnaires	Whole year	Staff Development Committee IT Support Committee Subject departments	EOEBG LWLG DLG

*	Perseverance, Respect for Others, Responsibility, National Identity, Commitment, Integrity , Benevolence , Law-abidingness , Empathy , Diligence ,Unity and Filial Piety	
#	A. Learning environment	A1 Chances for all students' participation, A2 Relaxed and cheerful learning atmosphere, A3 Appropriate classroom settings and equipment;
	B. Content	B1 Diversified learning goals, B2 Informed choice of content, B3 Adjustable learning pace, B4 Adjustable teaching content, B5 Tiered learning materials, B6 Scenario-based teaching, B7 Multi-sensory pedagogical design, B8 Use of real-life examples to illustrate content;
	C. Process	C1 Equipping students with prior knowledge and raising learning interest, C2 Identification of diverse learners' need, C3 Multi-sensory teaching, C4 Use of information technology, C5 Effective use of questioning techniques, C6 Group learning, C7 Students' choice of learning paths, C8 Diversified learning tasks, C9 Tiered learning tasks, C10 Contingent scaffolding, C11 Effective use of large classes, small groups and individualised modes of teaching, C12Provision of feedback, C13 Learning summary for students of varied abilities, C14 Using diversity to promote peer learning
	D. Product	D1 Diversified methods for learning product display, D2 Peer evaluation, D3 Use of formative assessment methods, D4 Diversified assessment methods, D5 Tiered assessment

(Source : Jockey Club 'Diversity at Schools' Project)

Key for abbreviations:

APASO	Assessment Program for Affective and Social Outcomes	ECA	Extra-curricular Activities	SHS	Stakeholder Survey	LWLG	Life-wide Learning Grant	GSSS	Grant for the Sister School Scheme
CPD	Continuing Professional Development	LiM	Leader in Me	EOEBG	Expanded Operating Expenses Block Grant	DLG	Diversity Learning Grant	TPS	Teaching Performance Survey
KISS	Keep-Improve-Start-Stop								

Plan on the Use of Capacity Enhancement Grant in 2025/2026 School Year

Name of School: Wong Shiu Chi Secondary School
Means by which teachers have been consulted: Opinion survey followed by staff meeting
No. of operating classes: 24

Task area	Major area(s)	Strategies/Tasks	Benefits anticipated	Time scale	Resources required	Success criteria	Methods of evaluation	People responsible
Biology and Integrated Science Teaching	- Teaching Biology and Integrated Science classes	To employ a contract teacher (GM, Point 16) who will take up 2 classes of Biology and 2 class of Integrated Science, perform the same duties as a regular teacher	The teaching and non-teaching load of the existing Biology & Integrated Science teachers can be released to certain extent.	2025/2026 School Year	GM Salary of contract teacher for 12 months, including MPF $454,410	- Good scores in the school-based Teaching Performance Survey - Good scores in the appraisal exercise	Performance assessed by Biology and Integrated Science Department Chair School-based Teaching Performance Survey	- Biology and Integrated Science Department Chair
Enhancement of Citizenship & Social Development Teaching	All the supportive administrative work of the Experiential Learning Committee and Citizenship & Social Development Department	To employ one teaching assistant who will provide general supports to the CSD Panel by taking up routine non-teaching duties, and after-school remedial class.	CSD teachers can spare more time on quality teaching by releasing their administrative duties	2025/2026 School Year	Salary of contract teaching assistant for 12 months, including MPF $201,600	- CSD teachers show improvement in their teaching effectiveness	Appraisal by CSD Department Chair	CSD Department Chair

Funding	Income	Expenditure	Surplus / (Deficit)	
Capacity Enhancement Grant	$676,944			
GM (Point 15) in Biology and Integrated Science		$460,200		
Teaching Assistant for Mathematics		$201,600	15,144	

School-based After-school Learning and Support Programmes 2025/26 School Year
Programme Plan

Name of School : Wong Shiu Chi Secondary School

Staff-in-charge : Ms. Choi Wai Yin Contact Telephone No. : 2656 1270

A. The estimated number of students (count by heads) benefitted under this programme is 192 (including A. 35 CSSA recipients, B. 138 SFAS full-grant recipients and C. 19 under school's discretionary quota).

B. Information on Activities to be subsidised / complemented by the Grant.

Name	Objective	Success criteria	Method(s) of evaluation	Period/Date	Estimated no. of target students benefitted			Estimated expenditure ($)	Name of partner/service provider
					A	B	C		
Pre-S1 English Bridging Classes (25-26)	To enhance students' English abilities for their transition to an English learning environment	- Attendance - Improvement in their English reading, writing, listening and speaking ability	- Attendance record - Evaluation reports from the tutors	28-7.2026 – 8.8.2026		12		3,500	
Chinese Musical Instrument Training Classes	To develop students' skills in musical instruments and their ability in musical appreciation	Regular attendance and mastery of the performing skills of the musical instrument	Attendance record and evaluation reports from the tutors	Year round	2	5		10,000	Vincent Music

Orchestral Classes	To develop students' skills in musical instruments and their ability in musical appreciation	Regular attendance and mastery of the performing skills of the musical instrument	Attendance record and evaluation reports from the tutors	Year round	2	5		10,000	Mega Will
Guitar Classes	To develop students' skills in musical instruments and their ability in musical appreciation	Regular attendance and mastery of the performing skills of the guitar	Attendance record and evaluation reports from the tutors	Year round		5		10,000	
Field Trip and Training Camp for different subjects	Transport fee	- Attendance - Field trip assessment reports completed	- Attendance record - Field trip assessment reports	Year round	5	20		5,000	-
Music & Speech Festival Competitions	To develop students' skills in music and speech	Students have their experience enriched	Competition results	Nov 2023 – April 2024		8	2	2,500	-

English / Chinese Enhancement Activities	To extend students' exposure to authentic English / Chinese	Improvement in the English / Chinese proficiency	Attendance record and students' performance in tests and examinations	Year round		5		5,000	-
Leadership Training for student leaders e.g. Outward bound, AYP, Prefects, Red Cross … etc	To instill the virtues of leaders among students	Students showing improvement in collaboration, communicative and self-management skills	Attendance record and evaluation reports from the tutors and advisory teachers	Year round	6	18		5,000	-
Sports training, e.g. soft ball, badminton, table tennis ……etc	To develop the spirit of collaboration, self management, and various sports skills	Active participation and good performance in the respective sports events	Attendance record and the evaluation reports from the tutors / coaches	Year round	10	40		85,000	-
Miscellaneous activities for developing student self esteem, skills development and enrichment	To widen the students' scope of life exposure	Regular attendance and have enhancement in self esteem and generic skills	Evaluation reports from instructors / coaches	Year round	10	20	13	1,000	Miscellaneous agents

of learning experiences									
Total no. of activities 10					35	138	19	137,000	

Budget Summaries 2025/2026

EOEBG (Baseline)	Income & Reserves /$	Expenditure /$
General Administrative Expenditure ($1,897,152+2,000,000+40,0C	3,927,152.00	673,850.00
Light & Power		455,000.00
Integrated Science		33,000.00
Visual Art		16,000.00
Home Economics		34,700.00
Design & Technology		32,400.00
Biology		27,400.00
Physics		18,000.00
Chemistry		27,000.00
Chinese Language		6,000.00
English Language		15,000.00
Staff development and training		40,500.00
Career and Further Studies		10,000.00
Lift Maintenance Grant		80,000.00
Composite Furniture & Equipment		300,000.00
Deficit transferred to EOEBG		435,373.00
	3,927,152.00	2,204,223.00

Life-wide Learning & Sister School Grant	Income & Reserves /$	Expenditure /$
Life-wide Learning Grant ($1,108,500+165,000+344,000)	1,617,500.00	
Extra-Curricular Activities		110,000.00
Career		13,000.00
Discipline		29,000.00
Guidance		500.00
Design & Technology		4,000.00
Visual Art		6,840.00
Chinese Language		74,000.00
Computer Studies		2,000.00
English Language		85,000.00
Value Education (S2 Leader-in-Me programme)		25,260.00
Music		60,000.00
Physical Education (included coach)		450,000.00
Life Education		38,000.00
Experiential Learning		20,000.00
Religious Activities		12,900.00
STEM		140,000.00
Study Tour (UK, Japan, Rwanda)		200,000.00
	1,617,500.00	1,270,500.00

EOEBG (Specific)	Income & Reserves /$	Expenditure /$
Administration Grant	3,859,164.00	4,354,205.00
Composite Information & Technology (Note 1)	468,347.00	468,347.00
Air-Conditioning Grant	556,134.00	480,000.00
Capacity Enhancement Grant (Note 2)	609,252.00	609,252.00
SBM Top-up Grants	48,047.00	38,000.00
School-based Speech Therapy Admin. Recur. Grant	7,687.00	1,500.00
	5,548,631.00	5,951,304.00

Budget Summaries 2025/2026

Other Grants Account	**Income & Reserves /$**	**Expenditure /$**
Teacher Relief Grant ($,1,800,000+245,000+1,000,000) (Note 3)	3,045,000.00	1,780,000.00
School Executive Officer Grant (590,000+50,000) (Note 4)	640,000.00	582,120.00
Home-school Co-operation Activities Grant	33,000.00	32,000.00
School-based After School Learning ($148,800+$5,000)	153,800.00	150,000.00
Student Activities Support Grant	125,450.00	125,450.00
Learning Support Grant (SEN) ($283,477+$38,819) (Note 5)	322,563.00	261,600.00
Diversity Learning Grant - Others Languages (Japanese) (Note 6)	120,300.00	153,000.00
Diversity Learning Grant - Others Programme ($84,000+$30,000)	114,000.00	95,000.00
Diversity Learning Grant - NSS Applied Learning Courses (ApL)	189,150.00	189,150.00
Sister School Scheme	157,486.00	157,486.00
IT Staffing Support Grant ($340,000+$50,000) (Note 7)	390,000.00	355,635.00
Promotion of Reading ($66,176+19,000)	85,176.00	75,000.00
Parent Education	151,000.00	71,000.00
Chi Culture Immersion Activities	79,700.00	40,000.00
Sport Ambience & MVPA60	87,000.00	87,000.00
Pilot Scheme on other language	250,000.00	132,000.00
Prom. Self-directed lang. learning English	200,000.00	100,000.00
Prom. Self-directed lang. learning Putonghua	168,000.00	40,000.00
	6,311,625.00	4,286,441.00

Notes

1. To cover the salaries for 1 TSS ($279,027).
2. To cover the salaries for 1 TA ($201,600), 1 GM ($460,200).
3. To cover the salaries for 1 GM ($438,960) ,2 AT ($579,600), 2 TA ($415,800), 1 CA ($211,129) and supply teachers.
4. To cover the salaries for an EO ($582,120).
5. To cover the salaries for 1 TA ($201,600) and various SEN courses.
6. The deficit ($32,700) is covered by EOEBG.
7. To cover the salaries of 1 IT Staff ($355,635).

Plan on the Use of the Promotion of Reading Grant 2025-2026

The major objectives for Promotion of Reading : To nurture students' reading habit and to build the school's reading culture

	Item	Estimate Expenses
1.	**Purchase of Books**	
	Library books	$21,200
	Kindle paper white	$24,000
	Chinese ERS	$6,500
2.	**Reading Activities**	
	Chinese Reading Weeks	$13,400.00
	Chinese Reading Weeks - Logistic	$3,500.00
	Chinese ERS - Book Coupons	$5,000.00
	Total	$73,600.00

2025-2026 (School Year) Plan on the Use of the Life-wide Learning and Sister School Grant
Wong Shiu Chi Secondary School

May 2025 ver.

Schools are required to upload this Plan on the Use of the Life-wide Learning and Sister School Grant endorsed by their SMCs / IMCs to the school website for the sake of enhancing transparency and in accordance with the established practices.
Our school will use this Grant in compliance with relevant requirements as stipulated in circulars, guidelines and other documents issued by the EDB. Our school understands that in case of inappropriate use of the Grant, our school should make good relevant expenses by deploying other suitable resources.

^ List of Category of the Activity and Evaluation Method for reference (Schools can select one or more suitable option(s) from the pull-down list): 【School may click on the "━" on the left to hide this part】
[Please click "Enable Content" / "啟用內容" above before completing the template.]

Category of the Activity:	**A1** Values Education **A2** Intellectual Development **A3** Community Service **A4** Physical and Aesthetic Development **A5** Career-related Experiences **A6** Patriotic Education **A7** Digital Education, Artificial Intelligence and STEAM Education **A8** Student Mental Health **A9** Others (Please specify in column L)
Evaluation Method:	**B1** Questionnaire **B2** School Meeting and Discussion **B3** Professional Sharing in School **B4** Interview **B5** Observation **B6** Written report and record **B7** Others (Please specify in column N)

Category 1: Details of Activities

No.	Name and Description of the Activity	Proposed Date	Objective(s) of the Activity	Target & Estimated Number of Participants (Fill in the estimated number of participants of each type; please indicate "0" if a particular type is not involved)				Estimated Expenses ($)	Name(s) of Mainland sister school(s) (If sister school exchange activity is involved)	Category of the Activity^		Evaluation Method^	
				Students (Please specify levels and number)	Teachers	School Manage-ment	Others (Please specify target and number)			(Select one or more suitable option(s) from the pull-down list)	(If "A9 Others" is chosen, please provide details in this column)	(Select one or more suitable option(s) from the pull-down list)	(If "B7 Others" is chosen, please provide details in this column)
1.1	**Local Activities** (including online exchanges)												
1	Chinese Debating Class & Enrichment Activities	Sept 2025 -Jul 2026	To enhance students' critical thinking, public speaking, and argumentation skills in Chinese.	S.2-S.5, 50	0	0	0	$74,000.00		A2 Intellectual Development A3 Community Service		B3 Professional Sharing in School	
2	English Debating Class & Enrichment Activities	Sept 2025 -Jul 2026	To develop students' ability to express ideas, debate, and think critically in English.	S.1-S.6, 739	0	0	0	$85,000.00		A2 Intellectual Development A3 Community Service		B3 Professional Sharing in School	
3	Musical Instrument Training	Sept 2025 -Jul 2026	To nurture musical talents and foster an appreciation for music through hands-on instrument training.	S.1-S.5, 629	0	0	0	$60,000.00		A4 Physical and Aesthetic Development		B1 Questionnaire	
4	Career-related Activites	Nov 2025 - Mar 2026	To guide students in exploring career pathways and developing skills for future professional success.	S.4 - S.6, 348	0	0	0	$13,000.00		A5 Career-related Experiences		B4 Interview	
5	STEM Project and Activites	Sept 2025 -Jul 2026	To inspire innovation and problem-solving skills through hands-on science, technology, engineering, and mathematics projects.	S.1-S.5, 629	0	0	0	$166,000.00		A2 Intellectual Development A7 Digital Education, Artificial Intelligence and STEAM Education		B1 Questionnaire	
6	Activities on Multiple Intelligences	Sept 2025 -Jul 2026	To develop students' values education and mental health.	S.1-S.6, 739	0	0	0	$110,000.00		A8 Student Mental Health A2 Intellectual Development A1 Values Education A4 Physical and Aesthetic Development A3 Community Service		B5 Observation	
7	Physical Education Activities	Sept 2025 -Aug 2026	To promote physical fitness, teamwork, and a healthy lifestyle through diverse sports and exercises.	S.1-S.6, 739	0	0	0	$450,000.00		A4 Physical and Aesthetic Development A1 Values Education		B6 Written report and record	
8	Learning Experiences Activities	Sept 2025 -Jul 2026	To broaden students' horizons through experiential learning and practical engagement.	S.1-S.5, 629	0	0	0	$20,000.00		A2 Intellectual Development A6 Patriotic Education		B5 Observation	
9	Religious Activities	Nov 2025 - April 2026	To cultivate moral and spiritual growth through religious teachings and practices.	S.1-S.5, 629	0	0	0	$12,900.00		A1 Values Education		B1 Questionnaire	
10	Life Education : Leadership Training	Oct 2025 - Jun 2026	To empower students with leadership skills and foster a sense of responsibility and integrity.	S.2-S.3, 262	0	0	0	$38,000.00		A1 Values Education A6 Patriotic Education		B1 Questionnaire	

No.	Name and Description of the Activity	Proposed Date	Objective(s) of the Activity	Target & Estimated Number of Participants (Fill in the estimated number of participants of each type; please indicate "0" if a particular type is not involved)				Estimated Expenses ($)	Name(s) of Mainland sister school(s) (If sister school exchange activity is involved)	Category of the Activity^		Evaluation Method^	
				Students (Please specify levels and number)	Teachers	School Manage-ment	Others (Please specify target and number)			(Select one or more suitable option(s) from the pull-down list)	(If "A9 Others" is chosen, please provide details in this column)	(Select one or more suitable option(s) from the pull-down list)	(If "B7 Others" is chosen, please provide details in this column)
11	Leader-in-Me Programme	Sept 2025 -Jul 2026	To instill leadership habits and personal growth through a structured self-development framework.	S.2, 131	0	0	0	$25,260.00		A1 Values Education A3 Community Service		B5 Observation	
12	Discipline-related Activities	Dec 2025 -Jul 2026	To encourage self-discipline, respect, and adherence to school values through targeted activities.	S.3-S.5, 90	0	0	0	$29,000.00		A3 Community Service		B1 Questionnaire	
13	Visual Art Activities	Dec 2025 -Jul 2026	To foster creativity and artistic expression through various visual art mediums and projects.	S.1-S.3, 20	0	0	0	$6,840.00		A4 Physical and Aesthetic Development		B5 Observation	
14	Guidance-related Activities	Dec 2025 -Jul 2026	To provide support and guidance for students' emotional well-being and personal development.	S.3-S.5, 25	0	0	0	$500.00		A3 Community Service A8 Student Mental Health		B1 Questionnaire	
(Please insert rows above if the space provided is insufficient.)													
							Total estimated expenses of item 1.1	$1,090,500.00					
1.2	Non-local Activities												
1	Exchang Tour to UK	Apr 2025	To broaden cultural understanding and global perspectives through an immersive experience in the UK.	6	2	0	0	$44,000.00		A1 Values Education		B1 Questionnaire	
2	Exchang Tour to Japan	Apr 2025	To enhance cultural exchange and global awareness through an enriching visit to Japan.	20	4	0	0	$80,000.00		A1 Values Education		B1 Questionnaire	
3	Exchange Tour to Rwanda	Jun 2025	To foster cross-cultural understanding and global citizenship through an educational tour to Rwanda.	6	3	0	0	$76,000.00		A1 Values Education		B1 Questionnaire	
4													
5													
(Please insert rows above if the space provided is insufficient.)													
							Total estimated expenses of item 1.2	$200,000.00					
							Total estimated expenses (sum of items 1.1 and 1.2)	$1,290,500.00					

Name of Teacher Responsible for Life-wide Learning:	Ms. Choi Wai Yin	Position:	CO
Name of Teacher Responsible for the Sister School Scheme:	Mr. Chan Ka Kiu	Position:	SGM

Wong Shiu Chi Secondary School (2025-2026)
Work Plan on Implementation of Measures to Safeguard National Security and Promote National Security Education

Area	Measure(s)	Assessment Method	Implementation timetable	P e r s o n - in-charge	Resources required
(A) School admin.	1. The National Security Education Work Team will continue to work in 2025/26 to review the policy & situation and to organize and supervise national security education in school.	Observation by Principal and IMC	Whole year	Vice-principal (Student Affairs), Life Education Committee Head	
	2. Po Nga Church will be requested to assure that their use of our school Hall for religious activities will not involve acts or activities that endanger national security.	Report by Vice-principal (Admin. Support)	Whole year	E.O.	
	3. Librarian will take out consistent review of the library collection to prevent existence of items that contain materials harmful to national security.	Report from Librarian	Before 1/Nov	Librarian	
	4. Guest speakers in school activities, alumni and coaches hired will be requested not to commit any act in our campus that may endanger national security.	Observation by relevant staff	Whole year	Teachers-in-charge related	
	5. Subject panel heads will be requested to review the school-based curriculum and the learning and teaching resources (including textbooks, self-compiled teaching materials and question papers for tests and examinations) selected or developed are in line with the National Security Law.	Report to Vice-principal (Academic) from panel heads	Whole year	Subject panel heads	
	6. Through staff meetings and school circulars, enable staff to understand and familiarize themselves with the legislative background, provisions, significance, etc. of the National Security Law, as well as relevant information disseminated by the Government.	Report by Vice-principal (Admin. Support)	Whole year	Vice-principal (Admin. Support)	
	7. Raise national flag and HKSAR flag weekly and during important school events.	Observation by Vice-principal (Student Affairs)	Whole year	Teacher-in-charge of flag raising team	
	8. Arrange delivery of speech under the national flag in each weekly flag raising ceremony.	Observation by Principal	Whole year	Principal, Vice-principal (Student Affairs), Life Education Committee Head	

Area	Measure(s)	Assessment Method	Implementation timetable	P e r s o n - in-charge	Resources required
	9. Discipline Committee Head will review and fine-tune guidelines on dealing with behavior suspected to endanger national security.	Report by Discipline Committee Head	Before 1/Sep	Discipline Committee Head	
(b) Staff management & training	10. Vice-principals (Academic & Student Affairs) will examine subjects' and committees' annual plan and supervise their implementation, for the appropriate promotion of national security education.	Report by Vice-principals (Academic & Student Affairs)	Before 1/Oct	Vice-principals (Academic & Student Affairs)	
	11. Staff development seminar(s), concerning the National Security Law, will be held whenever appropriate for all staff to attend, to enhance their understanding of the National Security Law.	Report by Vice- principal (Admin. Support)	Whole year	Vice-principal (Admin. Support)	
(c) Learning and teaching	12. All subject panel heads will consistently review their subjects' curriculum to include appropriate elements of national security education in their subjects' curriculum with reference to those highlighted in EDB circulars. https://www.edb.gov.hk/attachment/en/curriculum-development/renewal/CM/EDBC21004E.pdf https://applications.edb.gov.hk/circular/upload/EDBC/EDBC21006C.pdf They will report the elements included in those subjects' Annual Plan and the implementation in their Annual Reports.	Report by Vice-principal (Academic)	Before 1/Sep	Related subject panel heads	
	13. The above subject panel heads will archive teaching and learning materials related to Constitution and Basic Law education and national security education for no less than two school years for possible future inspection by SSBs, school management or the EDB.	Report by relevant subject panel heads	Whole year	Related subjects panel heads	
	14. All subject panel heads will lead their panel members to review the curriculum and the learning and teaching resources (including textbooks, self-compiled teaching materials and question papers for tests and examinations) so as to make them developed in line with the education of national security.	Report by relevant subject panel heads	Whole year	All subject panel heads	
	15. Life Education Committee will incorporate elements of national security education in the morning assemblies and/or class periods.	Report by Life Education Committee Head	Whole year	Life Education Committee Head	
(d) Student guidance, discipline and support,	16. Organize students to join relevant quiz and competitions organized by Education Bureau. 17. Board display will be held to inform students more about national security whenever appropriate.	Report by Vice-principal (Student Affairs)	Whole year	Life Education Committee Head, C&S and CES panel heads	

Area	Measure(s)	Assessment Method	Implementation timetable	P e r s o n - in-charge	Resources required
experiential learning	18. Life Education Committee will incorporate elements of national security education in the extra-curricular activities. 19. Experiential Learning Committee will cooperate with Civic and Social Development Subject to hold study tour to Mainland to help our students understand more about their country.	Report by relevant subject panel & committee heads	Whole year	Heads of Life Education Committee and Experiential Learning Committee	One-off Grant for Promotion of Chinese Culture Immersion Activities, Diversity Learning Grant
	20. Life Education Committee will organize an interflow with Guangzhou Nanwu Middle School, one of our Sister Schools in Mainland, to help students understand more about our country.	Report by Life Education Committee Head	Late March/ early April	Life Education Committee Head	The Grant for Sister School Scheme
(e) Home-school cooperation	21. Parents-Teachers Association will organize activities to enhance parents' understanding of Chinese culture	Report by Vice-principal (Admin. Support)	Whole year	Guidance Mistress	
	22. School will help disseminate information about national security to parents.	Report by Vice-principal (Admin. Support)	Whole year	Vice-principal (Admin. Support)	
	23. Parents attending talks held by Parent-Teachers Association will be briefed about our school's policies of national security education.	Report by Vice-principal (Admin. Support)	Whole year	Guidance Mistress	

School chop

Signature of supervisor : _____

Name of supervisor : _____

Date : _____